FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00055535-B **Type of Permit:** FILMING **Release Date:** 09/06/2012

Production Company NEED 'EM PRODUCTIONS

Insured Company Name NEED 'EM PRODUCTIONS
Contact Phone No. 1 323-363-4600
Contact Phone No. 2 310-740-4370
Fax 323-337-8318
Address 6536 NORTH CAMPBELL AVENUE
PORTLAND, Oregon 97217

Production Title MARLBORO

Type of Production Still Photo

Producer Sarah Gersbach

Director Jeremy & Claire Weiss

1st AD N/A N/A

Production Manager N/A N/A

FilmL.A. Coordinator Naomi Kajiyama

Location Manager Terry Wong
Primary Phone Mobile - 310-795-1332
Secondary Phone Office - 323-363-4600

Location Assistant Myla Grytsyna
Primary Phone Mobile - 310-871-6127
Secondary Phone

Fees

LA CITY DEPT OF REC AND PARKS - FILM USE FEE	$300.00
FILMLA FILM PERMIT RIDER FEE	$100.00

Total Permit Fee $400.00

Number of Locations 1

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Summary Information — Location

Permit Number F00055535-B
Production Company NEED 'EM PRODUCTIONS
Insured Company NEED 'EM PRODUCTIONS
Production Title MARLBORO

Location Manager Terry Wong
Primary Phone Mobile - 310-795-1332
Secondary Phone Office - 323-363-4600

Location Address 2000 N Fuller Ave, Los Angeles, CA, 90046

Location Name RUNYON CANYON PARK

Location Type Park

Location Description RUNYON CANYON PARK

Film Dates 8/31/2012 - 8/31/2012 15:00 - 20:00 1 day

Open or Closed to the Public Open

Generic Conditions
Equipment vehicles may park on one side of street
Must comply with attached conditions
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity
No interference with vehicular or pedestrian traffic

Please see attached documents
Desmond Estates Road July 2009.pdf
NeedEm.Marlboro.55535.WT2.pdf
NeedEm.Marlboro.55535.RUNYON.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	25
Cube Trucks	3
Motor Homes	2
Vans	3

Personnel on Location

Type	Quantity
Cast	5
Crew	30
Extras	5
LA City UFSO assigned	29813
Rec & Park Monitor required	1

Filming Activities Exterior models against scenery;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 593 **Grid:** C4

Coordinator Note
FILMING AT MULHOLLAND SIDE
1 park monitor required (plus 2 hrs admin fees)

Coordinator Note Rider B retroactively collects for motion use fee ($150 still use fee collected on original permit)

Parking

Base Camp
Location Type : Other Location
7450 Hawthorn Ave, Los Angeles, CA, 90046

Crew Parking
Location Type : Other Location
7450 Hawthorn Ave, Los Angeles, CA, 90046

Parking Notes
Base camp and cast/crew parking at Gardner Elementary, 1400-2000 hrs

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SPECIAL FILMING CONDITIONS
DESMOND ESTATES ROAD AREA

The Special Filming Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are in addition to the standard terms and conditions applicable to filming permits generally. While these Special Filming Conditions will be included as terms if a permit for filming in this area is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit (or permits) will be issued for this area. The decision whether or not a particular permit (or permits) will be issued is vested in the discretion of the appropriate City or County department or their designees (including FilmL.A., Inc.), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.

The area around Desmond Estates Road at Mulholland Drive and Runyon Canyon Road, north of Runyon Canyon Park, is used for filming at various locations, and for parking equipment/cast/crew in a dirt area located on the south side of Mulholland Drive and on the east side of Desmond Estates Road. This parking area is Los Angeles City Department of Recreation and Parks (RAP) property and must be coordinated through the Department's film office. The following Special Filming Conditions apply to all activities in the area, including parking:

- **Affected residents within 500 feet of any and all filming activity (including production equipment parking, cast/crew parking, or catering) must be notified at least two (2) days in advance of the first filming day or the first day of any substantial set preparation, unless later notification is approved by FilmLA.** *Permit request must be submitted to FilmL.A. at least three (3) days in advance.*

- **Smoking is not permitted** unless confined to areas designated by assigned Los Angeles City Fire Department (LAFD) personnel.

- **Use of the Department of Recreation and Parks vacant lot on Desmond Estates Road and Runyun Canyon Road for equipment parking will require a walk-through with a FilmL.A. Production Coordinator to ensure generators, motor homes, trailers and honey-wagons are placed in areas that will minimize the impacts to surrounding residents.**

- **Production companies may not arrive in the area prior to 7:00 a.m. and must depart no later than 10:00 p.m.** unless approval is obtained from FilmL.A. and the approved times are indicated on the permit.

- **Production companies must display signs near equipment and cast/crew parking that read as follows:** *"Residential area - Please keep noise and disturbance to a minimum."*

- **A FilmL.A. Monitor will be assigned to encourage compliance with the permit and conditions.** The Monitor will generally arrive at the designated location 1 hour prior to the permit start time to note proper arrival time and remain with the production company during all filming-related activities and ensure proper departure time.

FilmLA PERMIT

LAFD Activity Report

FSO Required
Permit #F00055535-B
FSO Late Notification
SPOT CHECK X

SCHOOLS & CHURCHES FILMING / PRODUCTION ACTIVITY LOCATION EVALUATION REPORT

NAME OF FACILITY: **GARDNER AVE ELEMENTARY SCHOOL** date of contact: **08/29/12**

FILM/ CREW PRK/ BASE CAMP: **7450 HAWTHORNE AVE LOS ANGELES, CA 90046**

PRODUCTION CO. NAME: **NEED'EM PRODS'MARLBORO** FILM LA #:

DATE(S) OF FILMING OR PRODUCTION ACTIVITY: **08/31/12**

TIME(S) OF FILMING OR PRODUCTION ACTIVITY:

Approval of filming or production activity location(s) are contingent upon the area(s) meeting the following criteria:

A. A walk-through inspection of all proposed filming or production activity areas is to be done a minimum of 48 business hours in advance of the proposed filming or production activity date. This walk-through inspection shall be done by a Film Unit Inspector. (LAMC 57.01.32)

1 A representative from both the school/church and the production company shall be present during walk-through.

2 The walk-through shall identify shall identify the area(s) to allow filming or production activity **without** disruption to regular operations operations of the school or church.

B. Proper barriers shall be established to ensure separation of children and any filming equipment, generators, apparatus, or any production activity.

C. Filming or production activity shall be confined to areas remote from students or children (separate building, vacant wing, separate floor, etc.)

D. Exiting of students and film crews shall not be co-mingled. Exits designated for students shall be for their exclusive use, no exceptions.

E. Corridors, hallways, stairways, exits, and fire protection equipment shall be maintained unobstructed at all times. (CCR Title 19, Sec 3.11 LAMC 57.33.11, 57.33.07)

F. Storage is not allowed in hallways. All equipment not in use shall be stored in vacant rooms. Equipment on "stand by" in any corridor **is prohibited**. (CCR Title 19, Sec 3.11, LAMC 57.33.11)

G. Any time the school fire alarm is activated, all members of the film company shall participate in the evacuation. (LAMC 57.111.06)

H. The overcrowding of any room is prohibited. Occupancy load requirements shall be based on the use of the room or area and the Fire Safety Officer's judgment. (LAMC 57.33.04A)

I. The attaching of lights or other items to sprinkler piping is prohibited. The blocking or covering of any sprinkler head is prohibited. (LAMC 57.138.09)

J. Cables shall be matted, flown, or positioned so as not to obstruct any exit passageway. (LAMC 57.33.11)

K. Smoking is prohibited at any time while on school grounds or inside any school building (LAMC 111.09)

L. Fire Department access shall be maintained into the school building, yards, sprinkler inlets, sprinkler shut-offs, and hydrants. The Fire Safety Officer shall arrive at the location early to ensure filming or production activity trucks are parked properly, normally as close as possible to the filming locations or production activity area (LAMC 57.111.07, 57.138 04)

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SCHOOLS/CHURCHES FILMING OR PRODUCTION ACTIVITY LOCATION EVALUATION REPORT - Page 2

M. Production activity shall include, but not be limited to: filming, use as Base Camp or parking, load-in, or strike.

The above list does not cover all code sections that would be applicable to schools, and does not abrogate the authority or responsibility of the Fire Safety Officer assigned to all schools/churches filming locations or production activity area.

Brief description of approved location(s) and restriction(s), if deemed necessary.

DESCRIPTION: SPOT CHECK NO IMPACT
SCHOOL IS CLOSED- HOLIDAY

BASE CAMP
VEHICLES AS NEEDED
CATERING + UTILITY VEHICLES

FILM CO. WIL STAY ON THE BLACKTOP ONLY/ WILL NOT ENTER ANY OTHER PORTION OF THE SCHOOL

NEED' EM PRODS 'MARLBORO
GARNDER AVE ELEMENTARY 7550 HAWTHORNE AVE

I agree to the above conditions and accept the responsibility of ensuring that all safety requirements are adhered to.

Note: Any alterations, modifications and/or changes in stated conditions, are subject to Safety Officer's approval.

Locations Manager:	email:	
PRINT NAME: MYLA	X	(310) 871-6127 CHRISTIE PPS
School/Church Representative:	email: lynn.mckay-roth@lacity.org	
PRINT NAME: ALBA PAQUINI	X	Phone: (323) 876-4710 FAX
Fire Inspector:	email: lynn.mckay-roth@lacity.org	
PRINT NAME: LYNN MCKAY ROTH	X	Office Phone: (213) 978-3675

APPROVED X DENIED

LAFD (213) 978-3660
(213) 978-3612

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks. In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

RUNYON CANYON

In order to maintain and preserve Runyon Canyon as an attractive environment for both park patrons and the film industry, we ask that you follow the guidelines below:

- **Company requested to inform all film crew members of the written guidelines for Runyon Canyon.**
- **Vehicles may not block the asphalt road at any time.**
- **Vehicles are not allowed on dirt trails.**
- **The company's activities must give the "right of way" to excessive traffic of park patrons.**
- **Cutting any chaparral vegetation and filming in the area overgrown by the chaparral is not permitted.**
- **Bolting or nailing into the trees is not permitted.**
- **Staking is not allowed/permitted at Runyon Canyon Park.**
- **Bringing soil, mulches, leaves and other material used for footing or blowing effects is not permitted unless approved by the Park Maintenance Supervisor.**
- **Digging holes, trenches and ponds is not permitted unless prior approval has been granted by the Park Film Office.**
- **Alterations to the landscape, including the dirt road, must be leveled off before the company leaves the location.**
- **Company must provide toilets from beginning to end of the reservation period.**
- **Preparing, staging or actual filming will be stopped by Park Management if unexpected weather conditions in combination with the company's activities causes damage to the area.**
- **Company is responsible for cleanup of the entire area they have occupied.**
- **Any alterations to the landscape must be completely repaired before company departs location.**
- **Any damage to the landscape or irrigation system will be considered subject for mitigation procedures, which could result in monetary reimbursement or restoration work.**
- **NO cars are allowed to drive inside the park.**
- **MUST park all vehicles outside of the park.**
- **Park Film Office will NOT be held responsible for any parking citations company might receive from parking officers, if parked illegally in park.**
- **Company MUST work around park patrons, park staff and park activities.**

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- **NO vehicles allowed on the trails at all times.**
- ***OK to take still photos at Runyon Canyon – Fuller Side.***
- ***NOT permitted to take photos on the Mulholland side of the park.***
- ***NOT permitted to film behind the scenes footage with DSLR professional cameras (or any video cameras) on site. If company is found filming on site, then they will have to pay the film fee difference on their Film LA permit.***
- ***MUST have Park Film Monitor on site at all times.***
- ***MUST adhere to Park Film Monitor's instructions at all times. Monitor's instructions and/or judgment may override written guidelines.***
- ***NOT allowed to smoke on site at any time.***
- **OK to do two minute pedestrian control while taking photos of models.**
- **MUST allow patrons to pass though access areas when models are NOT being photographed.**
- **OK to bring in production vehicles for unloading and loading equipment.**
- **MUST hand carry/cart all equipment to designated area for photo shoot.**
- ***DOES NOT have exclusive use of the park.***
- ***MUST work around park patrons, maintenance and park activities.***
- ***NOT allowed to alter the landscape at Runyon Canyon.***
- ***NOT allowed to close off access areas to the park.***
- **MUST leave area clean once all principle photography has concluded at the park.**
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Nudity is prohibited and not allowed in any Recreation and Parks facility.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines

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within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.

- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-55535
NEED 'EM PRODUCTIONS - MARLBORO
(RUNYON CANYON – FULLER SIDE)

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